

TTMS Board of Trustees

Meeting Minutes: Tuesday, May 9, 2023

Present: Chynna Jeremiah, Jeremy Valdes, Ken Hanks, Teresa Rao, Nicole Cook, Meghan Mull, Jackie Elder, Jill Big Eagle, Eric Aasness

Absent:

Guests: Ed Acee, Sam Denton

Meeting opens at 6:35pm

Approve Consent Agenda

Motion: Eric moves to approve the consent agenda. Meghan seconds; No discussion; All vote in favor. Motion passes.

Head of School's Report

Upcoming Events

- May 12 - Staff In-service Day
 - May 16 - Coffee and Conversation
 - May 20 - Monthly Park Date
 - May 23 - Stars on Ice Event
 - June 3 – Burien Pride Parade
 - June 3 - Sounders/OL Reign Double Header
 - June 7 - Flying Up and Graduation @ SeaTac Community Center 6:30pm
 - June 9 - End of Year Picnic @ Marvista Park 4:30pm
 - June 20 – Summer Program Begins
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- Last month, the Alder upper elementary students took a trip to NatureBridge in Olympic National Park for three days. They participated in the environmental science program with hands-on learning. The students spent time exploring Lake Crescent on foot and canoe and hiked to Marymere Falls. The fall trip has already been booked.
 - The elementary students have brought back the tradition of Beans and Rice lunch that was cooked and served for the staff and elementary students. Pre-COVID, this was a weekly event. They will make a meal one more time in May and evaluate the schedule for the next school year.

Enrollment

- Fall enrollment count is 188

Staffing Update

- Emily Stifter, Program Manager, will be leaving TTMS as of June 30. The Program Manager Role will be replaced with the role of Montessori Coach. The purpose of that position is to support and develop the staff and ensure full implementation of Montessori for both children and adults. Some of the tasks of the Program Manager will be dispersed among other members of the administration.
- The Business Manager position has been posted again.

- Candidates for support staff positions continue to be interviewed. One new support staff starts 5/9.

Fundraising

- The spring fundraiser was canceled due to lack of time.

Professional Development

- On May 12, Katie Jo Glaves, a TTMS parent and Marriage and Family Therapist and Child Mental Health Specialist, will offer a presentation to staff on gender identity.

Maintenance

- The garage door at the blue house property was replaced. A fence gate was replaced and the parking lot gate was repaired. One of the dryers is being replaced this week.
- At the Tukwila property, the plumbing is fixed, the drop ceiling and lights were replaced where the leak caused damage. Someone was in the house again this weekend. All of the windows in the exterior doors have been boarded and all the fences are chained and locked

Board & Standing Committees Updates

Finance Committee

- Cash Balances at \$1,855,593 as of 05/05/2023, down from \$1,944,658 in April.
- Net Income/Loss for April was \$61,700 compared to \$44,550 in March.

Board Development

- Trustee recruitment continued at the State of the School in April

Goals Progress

Tukwila Property

- Eric will have conversation with developer about the property
- Jeremy will complete additional research to support the conversation.
- Board will reconvene after research is complete.

Summer Retreat

- Need to pick date soon to prevent scheduling challenges

School Growth Plans

- Nicole and Jeremy meeting to discuss remodel plans
- Remodel plans should be ready for next school year if expense is approved

EOY Picnic

- Coming up, as a board, is good to contribute and participate

Meeting Closed at 7:41pm

Closed Session

The board held closed session.

Meeting Reopened at 8:05pm

- Motion: Meghan makes a motion to approve Sam Denton as a new Board Member effective June 1, 2023; Chynna seconds; No discussion; All vote in favor
- Motion: Jackie makes a motion to approve Ed Acee as a new Board Member effective June 1, 2023; Erik seconds; No discussion; All vote in favor

Meeting closed at 8:07pm