

TTMS Board of Trustees

Meeting Minutes: Tuesday, Nov. 8, 2022

Present: Jeremy Valdes, Chynna Jeremiah, Jill Big Eagle, Eric Aasness, Ken Hanks, Teresa Rao, Nicole Cook, Meghan Mull

Absent: None

Guests: None

Approve Consent Agenda

Motion: Meghan moves to approve the consent agenda. Jeremy seconds; No discussion; All vote in favor. Motion passes.

Head of School's Report

Recent Events

- October 20/21 Conferences
- October 22 Barn Dance

Upcoming Dates

- 11/15/2022: Coffee and Conversation, 5:30 PM @ Elliott Bay Brewing
- November 17 Our Whole Lives Information Night for Primary and Lower Elementary Parents
- 11/20/2022: Women's USA vs CAN Hockey Game, 4:00 PM @ Climate Pledge Arena
- December 1 Our Whole Lives Information Night for Upper Elementary Parents

Additional TTMS Community Events 2022-23

- 12/7/2022: Southgate Roller Rink, 5:30-7:30 PM
- 12/10/2022: Winterfest, 9 AM-2 PM @ TTMS
- 1/7/2022: Public Open House, 10 AM-12 PM @ TTMS
- 1/11/2022: Bingo Night, 5:30 PM-6:30 PM @ TTMS
- 1/17/2022: Coffee and Conversation, 9-10 AM @ TTMS
- 1/22/2022: Toddler Jungle Gym Meetup, 12:00-1:00 PM
- 2/21/2022: Coffee and Conversation, 5:30 PM @ TBD
- 3/21/2022: Coffee and Conversation, 9:00 AM @ TTMS
- 4/18/2022: Coffee and Conversation, 5:30 PM @ TBD
- 5/16/2022: Coffee and Conversation, 9:00 AM @ TTMS

- Board agreed to schedule State of the School meeting for April

TTMS Family Education Nights 2022-23

- 1/5/2022: Alumni Panel, 6:00-7:30 PM @ TTMS
- 1/27/2022: Journey and Discovery Part 1: 6:00-8:00 PM @ TTMS
- 1/28/2022: Journey and Discovery Part 2: 9 AM-12 PM @ TTMS
- 3/15/2022: Nutrition with Shana Goldman, 5:30-6:30 PM @ TTMS

22/23 School Year Enrollment Update (11/6/2022) No change since September meeting

Total Number of Students Enrolled: 195 (+3)

- 38 Toddler 158% of max capacity (10 will move up during the year and new ones will join as spaces open)
- 110 Primary (+3) 89% of max capacity (95% by end of year)
- 30 Lower Elementary 100% of max capacity
- 17 Upper Elementary 65% of max capacity

School Growth

Second Lower Elementary

Need Elementary Guide

Need remodel to combine two spaces

Staffing Update

Yaritza Hernandez starts 11/7 as part-time support staff.

Open positions: At least 1 part-time Support Staff

1 Classroom Assistant

Lynda Harrington, former Elementary Guide, is consulting weekly in support of the Lower Elementary classroom at least until Thanksgiving. She has worked training the assistants in ways to support both the guide and children and classroom management for all the classroom adults.

Building Repairs and Maintenance

- The two electric panels in the blue house and the one in the garage have been replaced. Still waiting on inspection.

Tukwila Property

- The building was broken into between Friday 10/28 and Friday 11/4.
- The neighboring church has built tiny homes on the south side of our property.
- The plumbing company is coming out Wednesday to make the repairs need from the leak.
- Board researching options for the future of the Tukwila Property

Fundraising

- The Annual Fund campaign will run from 11/28 through the end of the calendar year. Nicole Banta is working on drafting a letter and creating the pledge cards. The goal is \$50,000.

Board & Standing Committees Updates

Finance Committee

- Cash Balances at \$1,569,070 as of 11/4/2022.
- IRS Refunding late-filing penalty of \$22,633.12
- Net Income/Loss for October was \$59,520
- There were no unexpected expenses for the month.
- Still running wait list.

Board Development & Governance Committee

- Teresa developed scripts and templates for board recruitment purposes
- Jeremy has recruitment conversations coming up