

TTMS Board of Trustees
Meeting Minutes: Monday, April 13, 2020

Present: Nathan Riordan, Eric Aasness, Robin Tomazic, Teresa Rao, Meghan Mull, Sven-Erik Nielsen, Jodi Ryznar, Amber Earley, Ken Hanks, Dominic Kehoe, Jami Sweeney

Absent: All Members present

Guests: Guests joined via Zoom

Welcome (Nate)

- Different format tonight than our usual Board meetings
- We will be providing updates and a Q&A session

New Board Member Announcement (Nate)

- The Board is pleased to introduce Sven-Erik Nielsen as a new Board Member!
- On Saturday, April 11, 2020, the Board made a motion to approve Theresa Rao effective April 13, 2020!
 - *Motion:* Nathan makes a motion to approve Theresa Rao as a Board Member; Jodi seconds; No discussion; All vote in favor
- Welcome to the Board Theresa Rao!

Consent Agenda Approval

Vote to approve the Consent Agenda was made electronically on April 13, 2020

Motion: Nathan makes a motion to approve the consensus agenda including the documents listed below; Meghan seconds; No discussion; Teresa abstains, All other Members vote in favor

- Approve April Meeting Agenda
- Approve March Meeting Minutes

Director's Update (Dominic)

- Admin staff and guides are working
 - Admin staff meets every morning and running of the school
 - Guides are working on curriculum and connecting with students and families
- Dominic is working closely with Jami for transition and nuts and bolts of running the school
- We are looking other forms of aid that have become available from several sources
 - We were awarded the Payroll Protection Program loan to cover payroll expenses
 - Small Business Administration disaster loan application in process
- Enrollment:
 - Thank you to families who have submitted enrollment already, understandable that some families are not in a position to make decisions at this time.
 - 149 enrollment contracts signed thus far with some still promised but outstanding.
 - Asking families to submit enrollment contracts by May.
 - 5 confirmed un-enrollments at this time
- Jami Sweeney starts on July 1!

Finances Update (Eric)

- Central theme: everything is in flux
- Very excited that the PPP loan was approved! This is a loan, not a grant, but has possibility of being forgiven (thus turning into a grant)
- Goal is to keep staff employed, at least through the end of the school year, if not summer, plan is to open the summer program June 22 unless we are advised not to

- We currently have \$524,755 in Reserves
- Monthly income is normally at \$212,088 and monthly expenses at \$235,483
- Will delay opening Tukwila property (Jr High) and the Redwood Center one year to ensure we are in a secure financial footing and avoiding dipping into reserves through the pandemic crisis

Buildings and Grounds Update (Robin)

- Still intend to open the Jr High programming even while the building is on hold.
- Redwood Center project will be revisited in January

Q&A

Video recording of the Q&A portion of the meeting can be found [here](#) (Access Password: x3#55%=5)

Closed Session

Closed session was not held.

Good of the Order

- Next meeting: May 11, 2020 7:00pm