

TTMS Board of Trustees
Meeting Minutes: Monday, May 11, 2020

Present (via Skype): Nathan Riordan, Eric Aasness, Robin Tomazic, Meghan Mull, Jodi Ryznar, Amber Earley, Dominic Kehoe

Absent: All Members present

Guests: Guests joined via Zoom

Approve Consent Agenda

Motion: Nathan makes a motion to approve the May 2020 Agenda including the documents listed below; Amber seconds; No discussion; All vote in favor

Motion: Nathan makes a motion to approve the April 2020 Minutes including the documents listed below; Meghan seconds; No discussion; All vote in favor

Director's Report Q&A (D. Kehoe)

Dominic reviews highlights from the Director's Report

- We are currently operating remotely
 - Guides contacting and providing resources
 - Open Tuesday and Fridays for supporting learning, picking up supplies
- Planning for Summer Program:
 - We will be following OSPI and guidance from the State regarding opening.
 - It's possible we can open doors in current licensing and following social distancing guidelines which would allow us to serve all families and children enrolled in the program.
 - Another potential contingency: dividing classes in zones, temperature checks, will be special dispensations for summer camps.
 - As soon as we get more info, we will share with the community.
 - We are planning to be open Monday, June 22 for Summer Program at this time!
- Planning for Fall School Year:
 - Waiting to see what the guidance says from OSPI and the State.
 - We are considering remote learning, in-person learning and a blend of remote and in-person, depending upon what the guidance says.
 - Planning with Jami (incoming Executive Director) as to what that would look like at all levels.
- Currently working on the budget; enrollment is still unpredictable but we are planning with 190 students enrollment
- PPP funds did arrive in account on Thursday. The Board has not yet had a chance to discuss the full plans for these funds, and now that the funds are secured, we will do so shortly.

Board & Standing Committees Update

Executive Committee (N. Riordan): did not meet this month

Board Development & Recruiting Committee (M. Mull):

- Sven-Erik will be taking over as committee chair as Meghan steps into chairing the Development Committee
- We are pausing on heavy recruiting until summer. Our goal this year is to recruit 5 new Board Members, we have three new Members thus far. We are also looking outside the TTMS community and into the local community at-large. Would like to look in to getting a Member with a Montessori background, likely outside the TTMS community.
- Executive Director Evaluation Work: Our plan is to have a process framework for the retreat in July.

- The Committee is recommending some Bylaw updates. A more extensive review will need to be considered in the next couple of years. Revised Bylaws will be voted on in the next Board meeting.

Finance Committee (E. Aasness):

- The PPP funds were deposited into our bank account totaling \$359,614. Current balance in the bank is \$863,000. We are waiting on plans for reopening to designate how the PPP funds will be allocated, within the guidelines of the funds.
- We saw a net loss of \$5,032 in April. Jill led efforts to fundraising that made a big difference and thank you to her and all of our parents for making that happen 😊

Building & Grounds Committee (R. Tomazic): did not meet this month

Development & Fundraising Committee (A. Earley):

- Discussed emergency fundraiser, we raised \$75,000 and thank you so much to our community for making this happen! We would like to have a thank you event when we are able to given social distancing
- Our Spring fundraiser was postponed to the Fall and we have decided to cancel that event. The Hall at Fautleroy will allow us to use our deposit toward a catering bill in the future in lieu of losing the deposit altogether. A communication will be sent via Tuesday Memo regarding postponement.
- The Committee is looking at revamping fundraisers and incorporating equity considerations. Jami has some great ideas around this topic.
- Talked about having a back-to-school event if we are able, social-distancing wise...not a fundraiser or ask, just a celebration!

Diversity/Equity/Inclusion Committee (A. Earley): did not meet this month

Question & Answer Session

Recording of the Board meeting and Q&A Session can be viewed here:

https://us02web.zoom.us/rec/share/4MdyEljd6TxOWoHO42DxR6d7RYTdeaa80ycb_PQJmB44TP4684mwbGNvkrQsR5Ja

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Other New Business

No items presented.

Closed Session

Closed session was held.