

**TTMS Board of Trustees**  
**Meeting Minutes: Monday, March 8, 2021**

**Present (via Skype):** Nathan Riordan, Eric Aasness, Robin Tomazic, Meghan Mull, Jodi Ryznar, Teresa Rao, Ken Hanks, Sven-Erik Nielsen, Jami Sweeney

**Absent:**

**Guests:** Guests joined via Zoom

**Visitor Comments**

None

**Approve Consent Agenda**

*Motion:* Nate moves to approve the consent agenda. Eric seconds; No discussion; All vote in favor. Motion passes.

**Director's Report/Q&A (Jami)**

Enrollment: Fall enrollment last few contracts trickling in. Thank you to all parents, Nicole and Emily for facilitating the process. Waitlists at all levels currently. Elementary structure will remain the same, considering opening an additional Primary classroom.

Junior High program will be delayed for one year, unfortunately enrollment numbers did not support opening this coming fall.

Currently recruiting for Upper Elementary guide. Have seen some interest, but it is a tight market right now. Jami would fill in in the interim if we are not able to recruit for the position for another year.

Jill will be departing March 31 for a new position at the 5<sup>th</sup> Avenue Theater. She will be supporting the Spring Event. Jill made a few remarks, we will miss her! In the short term, we will be hiring an Admin Assistant (will be a permanent position) to ease the burden from other Admin staff. Long term plan is to hire someone with marketing, development and community engagement skills (Timeline: end of school time).

Phase 1b1 includes educators for vaccination! Will be looking what that means for us moving forward in bringing elementary children back to the school. Trying to stagger vaccinations for Staff and Guides.

This time of year is a tough time for educators even when not in a global pandemic...contract renewal time for Guides, fall enrollment, tuition assistance deadlines, etc. It takes a toll on the children as well...it's good to see that children are getting together outside of school.

Good news, we received the second PPP loan!

**Board & Standing Committees Update**

Finance Committee (Eric): Finance Committee meeting was held 3/4/2021.

- Bank balances at \$931,514 vs. \$517,390 in January.

- No major expenses last month.
- Received \$350,500 PPP Loan. The bank is working on the forbearance of the original PPP loan, things are running a little slow.
- Contracts to Guides are in the works. Some minor changes, then should be ready.
- Shouts out to the staff for all of the hard work they have done to get the school to this healthy position...we have some a long way from this time last year!! Shouts out to the kids and families, too...our community is what makes us shine. Happy kids make a happy school!

#### Board Development & Recruiting Committee (Sven Erik):

- Big focus continues to be on recruiting new Board Members, we receive 3-4 contact per month. 11 Members is the ideal, we are currently at 8 and one Member will be rolling off in the coming months.
- Board to-do:
  - Please recruit and refer potential candidates!

#### Development & Fundraising Committee (Meghan):

- As mentioned, Jill will continue to support the Spring Benefit May 6, 7pm-8pm with a cocktail hour at 6:30. The theme is trivia night and will be held via Zoom.
- Totals year-to-date:
  - Dollars: \$106,000+ (goal was \$85,000)
    - Individuals \$62,906.30
    - Events \$3,144.30
    - Grants \$40,000
- Volunteer Hours: 285 year-to-date
- Board to-do:
  - Get your hours to Jill
  - Procurement for silent auction items and event sponsors are welcome! Please contact Jill for info and contacts.
- Thank you to Jill for all your amazing work!

#### Diversity, Equity, and Inclusion (Jodi):

- Staff and Guides virtual training regarding creating a welcoming environment for all ethnicities; discussing a Parent Education night as a next step and follow up with Staff about what they would like for training as a next step.
- Heads up to the Board: The Committee will be asking for input about the direction of the Committee for example what training would the Board like around DEI.

#### Building & Grounds Committee (Robin): Committee did not meet this month

- No updates

#### **Executive Session**

Executive Session was held this evening.